

DRAFT Telephone Conversation/Meeting Summary

Boston **Logan Airport Noise Study**
Logan International Airport

DATE: 11/28/06
TIME: 9:00 a.m.

Telephone Conversation
 Meeting
 Other

SUBJECT: Project Management Call

SUMMARY PREPARED BY: Chris Jones

DATE PREPARED: 11/28/06

PARTICIPANTS (include affiliation):

Name	Affiliation
Stephen Smith	PC
Jon Woodward	IC
Gail Lattrell	FAA
Steve Kelly	FAA
Sandra Kunz	CAC
Flavio Leo	Massport

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_____ Individuals _____ Files

- **Alternative 9:**

Sandra Kunz mentioned that there have been some issues related to Alternative 9. She asked Jon Woodward to draft an e-mail for a member of the CAC regarding the Alternative 9 environmental documentation issue. She will also consider distributing this e-mail to other concerned members of the CAC. Some members of the CAC have suggested that Alternative 9 should be scrapped rather than pushed forward to Phase 2. S. Kunz stated that it would be unfair to scrap the alternative solely due to the concerns of a few people who have not been active in CAC participation. There was further discussion on this issue.

- **CAC Meeting Moderator:**

Jerry ___ has agreed to serve as the moderator for the CAC meeting. The alternatives will be presented one by one, in order. J. Woodward will present the alternatives and Steve Smith will describe them in detail. Following the presentation of each alternative, there will be further discussion. Meeting minutes will be taken by Landrum & Brown.

S. Smith stated that if Ralph Dormitzer has concerns regarding the RNAV procedures, he should contact him to iron out any details. Gayle Lattrell mentioned that there was some concern raised regarding Alternative 11. S. Kunz mentioned that several people may be uncomfortable voting because they are not entirely familiar with the alternatives.

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Flavio Leo asked if in the event that only a portion of the alternatives are approved by the CAC, whether the FAA is willing to implement the approved alternatives or will decide to wait until after Phase 2 to implement all the approved alternatives. G. Lattrell explained that the FAA will defer to the CAC and implement the alternatives. There was further discussion on this topic and it was agreed that the discussion would continue following the CAC meetings.

- **CAC Meeting Agenda:**

S. Smith asked whether there were any comments on the CAC meeting agenda. S. Kunz stated that R. Dormitzer will have a paragraph to add. S. Kunz was asked whether Jerry ____ will be named as moderator in the agenda. She agreed that he should be named. S. Kunz will talk to people to make them aware of what's going on.

S. Smith asked how comments from those communities invited by the FAA would be handled. S. Kunz said that they will be permitted to sit in on the meeting and observe and, given enough time at the end of the meeting, would be given an opportunity to speak. There will be a comment period following the meeting and they may voice their concerns in writing. G. Lattrell will send S. Kunz the mailing list she used for the FAA letter so follow up and outreach can be conducted.

S. Smith asked to add the agenda to the website.

- **BOS/TAC Meeting Minutes:**

S. Smith asked if everyone has had an opportunity to look at the BOS/TAC meeting minutes. G. Lattrell has looked at them but no one else has. S. Smith will post them on the website.

- **FAA Letter:**

G. Lattrell mailed the letter last Wednesday. She has made follow up calls to half the recipients and has received no responses.

- **Phase 2 Contract:**

Massport's attorneys are still reviewing the contracts. S. Smith said that some work has already begun and that it will be good to have completed contracts before proceeding. F. Leo said the contracts will be completed in January.

- **CAC Meeting:**

G. Lattrell asked when the agenda will go out to the CAC. It was stated that the agenda will be sent either today or tomorrow.

There was discussion on the phones at Volpe Center. G. Lattrell will look into a better phone connection. S. Smith asked if there was any way for Massport to purchase new phones that he

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had seen. F. Leo said that if the PC wants to use contract dollars to purchase the phones, that would be fine, but Massport has no funding for the purchase of the phones. F. Leo also suggested that S. Smith and J. Woodward come up with a list of technology they will need.

J. Woodward asked whether there is a legal obligation to provide telephone access to the meetings. S. Kunz said that the legal obligation is imposed under the Americans with Disability Act. Both F. Leo and G. Lattrell stated that regardless it is better to be proactive about providing access.

S. Smith mentioned that biweekly calls are about to commence as provided for under the Phase 2 Scope of Work. These calls will be open to anyone who chooses to participate or merely listen in. S. Smith will create protocols for these calls.

There will be no PMT call on December 5.

Topic/Discussion	Action Item/Responsibility
As noted above.	<ul style="list-style-type: none">• G. Lattrell will send S. Kunz the FAA letter mailing list• J. Woodward and S. Smith will draft a list of technology they require• S. Smith will create Phase 2 teleconference protocols