

DRAFT Telephone Conversation/Meeting Summary

Boston Overflight Noise Study Logan International Airport

DATE: 1/31/06
TIME: 9:00 a.m.

Telephone Conversation
 Meeting
 Other

SUBJECT: Project Management Call

SUMMARY PREPARED BY: Cheri Massaro

DATE PREPARED: 1/31/06

PARTICIPANTS (include affiliation):

Name	Affiliation
Stephen Smith	PC
Greg Wellman	PC
Berta Fernandez	IC
Gail Lattrell	FAA
Sandra Kunz	CAC
Ralph Dormitzer	CAC
Steve Kelly	
Flavio Leo	Massport

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_____ Individuals _____ Files

SUMMARY OF CONTINUING ACTION ITEMS

Phase 2 Scope of Work – The Project Management Team (PMT) agreed that it would be best to submit the Phase 2 Scope of Work to the IC for review and then move on for one more cumulative review. The PC reported that Task 1 and 2 are now on the new form site set up for commenting and review.

BOS/TAC Meeting – The PMT explained that there are two key elements to go over in the upcoming BOS/TAC Meeting on February 17:

- Review of all of the Alternatives and getting a consensus
- Review of the work plan for Phase 2

The PMT reported that they want to get the scope drafted and sent out to BOS/TAC for their comments. Berta Fernandez reported that she has posted Tasks 3 and 4 on the forum site. The PMT confirmed that they should have the sections without noise analysis out to the group by tomorrow, which then they will go through them and make necessary adjustments. The PMT reported that they plan on presenting a framework of what they propose to do without specifics to noise. The PMT explained that BOS/TAC will provide their recommendation to CAC, CAC will then submit it to Massport, and Massport will then submit it to FAA.

The PMT agreed that flight testing needs to be incorporated into the schedule. The PMT explained that technical aspects take longer and have not yet started. The PMT agreed that they do not have to wait for the full noise analysis to move forward with some of the Alternatives. Flight testing, the PMT explained, helps provide information on the following:

- How many flights are involved
- The height of flights
- The frequency of flights

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Flight testing helps to verify the benefits and answers questions about relief for communities. The PMT confirmed that they will look at the volume while testing with live aircraft. The PC reported that the Conventional Procedure can be tested for some of the affects from noise.

Public Outreach – The PMT explained that the public outreach needs to go further than CAC membership; they need recommendation from BOS/TAC, then from CAC and the communities. The PMT agreed that there needs to be a consensus from BOS/TAC there is going to be noise testing.

The PC confirmed that they are capable of doing noise modeling for Runways 22 and 15 but not by February 17 for the BOS/TAC Meeting. The PC reported that they need to know how many aircraft are involved, the altitude, and the distribution but there will be no noise modeling results. The PC confirmed that they are planning on showing the existing corridors. The PC explained that they will draw a corridor with all of the radar data in it and visually concentrate on where the corridors are located.

Agenda – The PC reported that a meeting agenda is being drafted. The PC explained that the agenda will be general and not detailed. Sandra Kunz will send it out to the rest of the PMT members and CAC after Steve Smith submits it.

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Topic/Discussion	Action Item/Responsibility
Meeting Agenda for the BOS/TAC Meeting.	Sandra Kunz will send it out to the PMT and CAC members after Steve Smith submits it to her.