

DRAFT Telephone Conversation/Meeting Summary

Boston Overflight Noise Study Logan International Airport

DATE: 12/6/05
TIME: 9:00 a.m.

Telephone Conversation
 Meeting
 Other

SUBJECT: Project Management Call

SUMMARY PREPARED BY: Cheri Massaro

DATE PREPARED: 12/6/05

PARTICIPANTS (include affiliation):

Name	Affiliation
Stephen Smith	PC
Greg Wellman	PC
Sandra Kunz	CAC
Gail Lattrell	FAA
Flavio Leo	Massport
Jon Woodward	IC

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SUMMARY OF CONTINUING ACTION ITEMS

BOS/TAC meeting -- Greg Wellman opened the meeting with a discussion on the December 15th BOS/TAC Meeting. Greg confirmed that the meeting will be held from 9:30 a.m. until 11:30 a.m. A detailed agenda was provided by the PC/IC to the Project Management Team (PMT). The PC/IC explained that the objective of this new agenda is to give everyone at the BOS/TAC meeting a better understanding of what is going on. There are three key items that are discussed in the agenda:

- Discussion of Phase 1 Status of Work Effort
- Discussion of Phase 2 Scope
- Discussion of Project Schedule

At the BOS/TAC meeting, Robb Varani will go over the work status, providing information on procedures for the designs of the Alternatives and showing TARGETS on the Go-to-meeting to show how the designs work out. For Group B, Alternatives 6, 7, 9, and the 12's, design drawings and maps portraying routes with the backbone and dispersion will be presented.

Gail Lattrell confirmed that FAA will be meeting at the Boston TRACON in New Hampshire for the BOS/TAC meeting on December 15th.

The PMT confirmed that they are not going to present anything for the Operational and Noise Analysis for the Group A Work Status at the BOS/TAC meeting. The PC/IC agreed that they should add notes in the agenda stating that the Noise and Operational Analysis are in progress in order not to confuse members.

The Phase 2 Scope of Work – will be laid out and discussed in general terms to provide flexibility. The PC/IC confirmed that they are constructing a draft to show this format. The draft will make clear of the scope that will be looked at in Phase 2 that was not looked at in Phase 1.

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The PC/IC confirmed that they will add PRAS goals assessment to the Alternative Categories division of the new agenda for the December 15th meeting. They will change the Runway Utilization subdivision to PRAS.

Under the subdivision Key Milestones on the agenda, the date for the File Application will be set to no later than May 1, 2006 as confirmed by FAA. The PC/IC will update the agenda with all of the new additions and will get it to Sandra Kunz, who will then send it out to the members of the CAC.

Current Work Effort Status – Group A, Alternatives 1, 2, 3, and 5's Version 2 Preliminary Design for the RNAV that includes the shoreline crossing will be completed this week. The PC explained the concerns mentioned by FAA RNP staff during an informal discussion related to the Version 2 concept. The concerns will be discussed during the preliminary review of version 2 between PC and IC.

The PC confirmed that Wyle is near completion with the Noise Analysis for Group B, Alternatives 6, 7, 12b and 12c. Preliminary noise analysis results are expected to be available to the IC for review by the end of this week.

For Group B, Alternatives 9 and 12a, the PC/IC reported that they are waiting for the data request for the VFR data sample for the purposes of route utilization assumptions. The PC/IC will figure out how frequently it will be used.

Group C, Alternative 11 is on hold until the Group A procedure is completed.

The PC/IC confirmed that Group D, Alternative 13 is an important BOS/TAC meeting item and will be discussed on December 15th. The agenda for today's meeting explained that the FAA provided a response and reported that Option 1 is operationally more feasible while Option 2 is not. The Secondary screening decision will be discussed in the upcoming BOS/TAC meeting.

Real Contours – The PC/IC had a discussion of real contours and confirmed that a series of questions will be brought forward this week. For the real contours, the PMT will be looking at the use 365 days worth of data, consider the basic procedure for the INM, establish credibility and maintain it, consider who the audience is, and figure out what needs to be done and how to use it.

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Topic/Discussion	Action Item/Responsibility
No presentation for the operational and noise analysis for Group A.	The PC/IC is to add a note into the heading that they are in progress to avoid confusion.
Runway Utilization under Alternative Categories.	The PC/IC is to change Runway Utilization to PRAS Goals Assessment.
Key Milestones.	The PC/IC is to add May 1, 2006 as the date for getting the file application and fund allocation to the agenda.
Agenda changes.	Steve Smith is to send out the updated agenda to Sandra Kunz, and Sandra is to send it out to the members of CAC.
Real Contours.	The PMT is to come up with a series of questions today.